

Congressman J. Dennis Hastert

Invites you to the...

2005 “Finding and Applying for Federal Dollars” Workshop



The Office of Congressman J. Dennis Hastert is pleased to invite you to attend a grant writing workshop presented by **Ms. Andrea Brandon**, Director, Division of Grants Policy, Office of Grants Management Policy, U.S. Department of Health and Human Services. This workshop is aimed at organizational managers, program managers, financial managers and grant managers who are involved in finding federal funding opportunities for their organizations and writing successful grant proposals.

Topics to be discussed:

- Finding federal funding opportunities electronically
- Applying for federal grants electronically through the new government-wide portal
- Applying for the DUNS number
- Understanding the OMB Circulars
- Writing a winning grant proposal
- Learning what reviewers look for
- Understanding mandatory vs. discretionary funding

Featuring a panel of experts: Federal grant reviewers, awardees, and grant writers

Monday, May 9, 2005

8:00 a.m. – 11:00 a.m.

Provena Mercy Center

McAuley/Buckley Conference Rooms

1325 N. Highland Ave.

Aurora, IL 60506

For directions, please call 630-859-2222, press 7

1:30 p.m. to 4:30 p.m.

Northern Illinois University

Altgeld Hall Auditorium

DeKalb, IL 60115

For directions & parking information,
please call 815-753-1000 or visit

www.niu.edu

Registration Required. No Fee

To register for **one** of the two sessions, please e-mail hastertregistration@mail.house.gov



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